INTER
MUN
2024

UNITED NATIONS

UNITED NATIONS
SECURITY
COUNCIL

PROTOCOL

ENTRANCE/DEPARTURE FROM THE COMMITTEE OF A MEMBER OF THE SECRETARIAT

President: Delegates, please all rise. A member of the Secretariat is about to enter/leave the Session Hall.

Members / Member of the Secretariat: Thank you delegates. Thank you, Committee Chair. You may be seated.

WELCOME

President: Delegates, please all rise.

President: On behalf of the Instituto Cultural Tampico, and the Secretariat we welcome you to the United Nations Security Council's __ *(session number)* of the 2024 Jesuit School System's Model United Nations (INTERMUN).

Delegates, you may be seated.

I will now introduce the members of the chair. To my left stands the moderator, Mr. /Mrs. _____. To my right stands the secretary, Mr. /Mrs._____. And I am your president Mr./Mrs. _____.

Now I yield the word to the Secretary.

Secretary: Thank you Mr. /Mrs. president. I will now proceed to call the roll.

Please raise your placards and say "Present" or "Present and voting".

Delegation of_____ *(every delegation listed is called).*

I now yield the word to the Moderator.

Moderator: Thank you Mr./Mrs. Secretary.

OPENING OR REOPENING THE SESSION

Moderator: Delegates, the Chair recommends a motion in order to open the session.

The floor is now open. Are there any points or motions on the floor?

Delegates raise their placards.

Moderator: Yes, delegate/delegation of _____?

Delegate: The delegation of ____ would like to make a motion in order to open the session.

Moderator: Thank you delegation of _____. Delegates there has been a motion to open the session. Who seconds the motion?

(Delegate raises his/her placard).

Thank you delegate of _____/ Thank you multiple seconds.

Votes in favor? *(The President counts the votes).*
Votes against? *(The President counts the votes).*
Abstentions? *(The President counts the votes).*

If the motion passes:
Moderator: The motion clearly passes. We are now in session.

If the motion does not pass:
Moderator: Sorry delegate, the motion did not pass.

For delegates to make a motion, they must remain standing up until the Moderator says the motion has passed.

TOPIC SELECTION VOTING PROCESS

The topic is chosen in the first session by a formal voting process before reading the position papers.

Secretary: I will now proceed to hold the voting process for choosing the topic. Delegates willing to vote for (Topic 1) please raise your hand.

(The Secretary proceeds to count the votes).

Secretary: Delegates willing to vote for (Topic 2) please raise your hand.

(The Secretary proceeds to count the votes).

Secretary: Thank you delegates, now we will proceed to count the votes.

(The Secretary proceeds to read the votes and chooses the topic with the most votes).

Secretary: The voting process has been finished. The chosen topic is *(Mentions the chosen topic).*

OPENING THE SPEAKER'S LIST

Moderator: Delegates, the Chair recommends a motion to open the speaker's list, for the time of ____ minutes.

The floor is now open. Are there any points or motions on the floor?

Yes, delegate/delegation of _____?

Delegate: The delegation of ____ would like to make a motion in order to open the speaker's list.

If the delegate does not specify time, number of questions or follow-ups:

Moderator: For how long? And with how many questions and follow-ups?

Delegate: For __ minutes. With ____ questions and ____ follow-ups.

If the Committee's Chair considers it is too much time:
Moderator: Sorry delegate, the Committee's Chair recommends __ *(less time).*
Delegate, please reestablish.

If the delegate is in order:
Moderator: There has been a motion to open the speaker's list for __ minutes.

Who seconds the motion? *(Delegate raises his/her placard).*

Thank you delegate of_____.
Votes in favor? *(The President counts the votes).*
Votes against? *(The President counts the votes).*
Abstentions? *(The President counts the votes).*

If the motion passes:
Moderator: "The motion clearly passes. We are now in the Speaker's List".

President: Delegates that wish to be added to the speaker's list please raise your placards.

(The President must write each delegation's name on the board starting with the delegate who opened the speaker's list and in second place the one who followed).

Looking at the delegates' placards and writing only up to 5 countries, say this:
Thank you delegate from___, Thank you delegate from___, Thank you delegate from___, Thank you delegate from___, Thank you delegate from___.

Anyone else who wants to be added to the speaker's list please send a formal message to the chair.

Moderator: Delegates, are there any points or motions on the floor?

At this point, delegates can only establish points for PERSONAL PRIVILEGE, ORDER, or PARLIAMENTARY INQUIRY.

If any other points or motions are established, the Moderator must say:
Moderator: Sorry Delegate you're out of order.

If there are no more points or motions:
Moderator: Since no other points or motions were established, the delegate of___ *(who opened the speaker's list)* is recognized to come to the front and speak for ___ seconds.

The President takes the time while delegates read their position paper.

When the delegate finishes speaking.

If the time is enough:
Moderator: Delegate you have__ minutes left. What would you like to do with your time?

The delegate has 2 options:
- *Yield it to the Committee's Chair.*
- *Yield it for questions.*

(If the delegate yields the time to questions, he / she must answer any question. A question cannot be rejected or answered in a moderated caucus).

If the delegate runs out of time:
Moderator: Sorry delegate, your time has expired.

The Chair recommends a motion to let the delegate finish reading his/her position paper.

So, Delegates...Are there any points or motions on the floor?

Yes, Delegate of _____?

Delegate: The delegation of _____ would like to make a motion in order to let the Delegate finish reading his/her position paper.

Moderator: Thank you delegate. There has been a motion in order to let the Delegate of_____ finish reading his/her position paper.

Votes in favor? Votes against? Abstentions? *(Counts the votes).*

If the motion passes, the delegate finishes reading.

(Once the delegate is finished).

Moderator: Delegates, are there any points or motions on the floor? *(Moderator must look for a question)* Yes, delegate of _____?

Delegate: Point of information. *(In order to establish the question).*

(Delegate must wait until the Moderator says establish in order to ask any questions).

Moderator: Established.

Delegate: _____?

Moderator: Delegate of *(Delegate who read the position paper)*, do you accept the question?

The delegate who read the position paper answers the question.

Number of questions and follow ups are tied to the session's remaining time.

Delegate: Follow-up?
Moderator: *(If possible):* Established.
           (If not possible): Sorry delegate, you are out of order.

(Moderator must follow the number of questions and follow-ups agreed when the speaker's list was opened).

Moderator: Delegates, are there any points or motions on the floor?
Awaiting more questions.

If no more questions are asked.

Moderator: Since there are not any, the delegation of_____ is recognized to take his/her seat.

Repeat until all delegates read their position papers or the time for the speaker's list is over.

It is preferable that ALL delegates have the chance to read their position papers.

MODERATED CAUCUS

This procedure repeats in every moderated caucus.

Moderator: Delegates, the Committee's Chair recommends opening a moderated caucus with the purpose of ____ for____ minutes. The floor is now open. Are there any points or motions on the floor?

Delegate: The delegation of _____ would like to make a motion with the purpose of_____ for __ minutes.

If the delegate does not specify purpose / time:
Moderator: For what purpose and for how long? Delegate please reestablish.

The delegate reestablishes.

Moderator: Delegates there has been a motion in order to open a moderated caucus with the purpose of____, for__ minutes. So, delegates, who seconds the motion?

Thank you, delegate, of_____. Votes in favor? Against? Abstentions?

The President counts the votes.

If the motion passes:
Moderator: The motion clearly passes. We are now in a moderated caucus.

If the motion does not pass:
Moderator: Sorry delegate, the motion did not pass.

ALWAYS the first turn to speak is given to whoever made the motion; the delegate that speaks next, is the one who seconded the motion. The third turn to speak is directly given by the Moderator to any delegate who raises his/her placard.

The Moderator must give the word to the delegate who raises his/her placard first, but trying to give everyone a chance to speak.

----*MODERATED CAUCUS*-----
When the time expires:

Moderator: Sorry delegates, the time for the moderated caucus has expired. Are there any points or motions on the floor?

Delegates can establish time extensions by motions if the Chair considers it possible. The new period of time must be shorter than the last one.

UNMODERATED CAUCUS

Moderator: The Committee Chair recommends a motion in order to open an unmoderated caucus for the time of___ with the purpose of___.

Delegates the floor is now open. Are there any points or motions on the floor?

Delegate: The delegation of _____would like to make a motion to open an unmoderated caucus for the time of ___minutes with the purpose of ____.

Moderator: "Delegate please reestablish"

Delegate reestablishes

If the delegate is in order:
Moderator: Delegates, there has been a motion in order to open an unmoderated caucus. For the time of __ minutes, with __ as purpose. Who seconds the motion?

Delegate raises their placard

Thank you, delegate of_____.

Votes in favor? *(The President counts the votes)*
Against? *(The President counts the votes)*
Abstentions? *(The President counts the votes)*

If the motion passes:
Moderator: The motion clearly passes. We are now in an unmoderated caucus.

If the motion does not pass:
Moderator: Sorry delegate, the motion did not pass.

In an unmoderated caucus delegates are allowed to stand up, speak to other delegates and gather together in alliances holding formal chats regarding the topic.

Delegates are NOT allowed to leave the room without the Committee Chair's permission, speak another language than the one spoken officially at the committee, maintain informal conversations (use of first person, restricted words, etc.) or any inadequate / non-diplomatic attitudes.

The Committee's Chair still has to evaluate delegates at this point.

----*UNMODERATED CAUCUS*----

When the time expires:

Moderator: Sorry delegates, the time for the unmoderated caucus has expired. Please return to your seats.

 Once every delegate has taken their seat.

Moderator: Delegates, the floor is now open. Are there any points or motions on the floor?

If Delegates consider they need more time they can establish time extensions using motions. The chair will approve or dismiss the motion if there is no more time left. The time requested by the delegate must be shorter than the last time requested (if there are more than 1 extensions).

READING THE WORKING AND RESOLUTION PAPERS

Moderator: Delegates, the Committee's Chair recommends a motion in order to read the Working/Resolution papers.

Are there any points or motions on the floor?

Delegate: The delegation of _____ would like to make a motion in order to read the Working/Resolution papers.

Moderator: Delegates, there has been a motion in order to read the Working/Resolution papers. Who seconds the motion?

Thank you delegate of_____.

Votes in favor? *(The President counts the votes).*
Against? *(The President counts the votes).*
Abstentions? *(The President counts the votes).*

Moderator: The motion clearly passes.

Moderator: The Committee's Chair requests two supporting delegates for each working paper to come up front and read their Possible Working/Resolution Paper.

Delegates who want to read the Possible Resolution paper A1 please raise your placards. Thank you, delegate of_____, thank you delegate of_____.

Now delegates who want to read the Possible Resolution paper A2 please raise your placards. Thank you, delegate of_____, thank you delegate of_____.

If more than two delegates per block raised their placards, an informal voting process can be held in this case:
Moderator: Delegates who vote for the delegate of ____ to read the possible working paper A1/A2 please raise your placards.

(The President counts votes; the two delegates with the most votes are the ones who read).

Moderator: Delegates of_____ and of_____, you are recognized to come to the front and read the Possible Resolution paper A1.

Once they finish reading.

Moderator: Thank you delegates. Are there any points or motions on the floor?

(For questions it is not necessary to establish a point of information).

Delegates make questions.

When there is no more time left for questions:
Moderator: *(To the ones who were reading).* Thank you, delegates, you may be seated.

Moderator: Delegates of_____ and of_____, please come to the front and read the Possible Resolution paper A2.

Once they finish reading.

Moderator: Thank you delegates. Are there any points or motions on the floor?
(Points of information are not allowed).

Moderator: (To the ones who read). Thank you delegates, you may be seated.

Process is repeated for both working papers.

VOTING PROCESS

During the voting process it is very important for the Chair to keep a careful record of each round of voting. The one that really matters is the LAST VOTING PROCESS, but it is still important for the sake of the committee, that this procedure is done properly. Two rounds of voting are held per Resolution Paper.

Moderator: We're now going to start the first round of the voting process. I now yield the word to the Secretary Mr. /Mrs. _____ to explain and hold the voting process.

Secretary: I will now proceed to hold the voting process. Voting process for Working/ Resolution paper A1. Please raise your placard and say how you would like to establish your vote:

- In favor
- Against
- In favor with right of explanation
- Against with right of explanation
- Pass / Abstention

Delegate of ____?

Delegate: *(votes)*

When delegates finish voting:
Call-up to the ones who established a vote with right of explanation.

Secretary: Delegate of_____, you have 1 minute to give your explanation. Please be brief
(1 minute maximum) and so on...

Secretary: I will now proceed to hold the voting process.

Voting process for Working/ Resolution paper A2. Please raise your placard and say how you would like to establish your vote:

- In favor
- Against
- In favor with right of explanation
- Against with right of explanation
- Pass / Abstention

Delegate of _____?

Delegate: (votes)

When delegates finish voting:

Call-up to the ones who established a vote with right of explanation.

Secretary: Delegate of_____, you have 1 minute to give your explanation. Please be brief
(1 minute maximum) *and so on...*

Secretary: I will now proceed to hold the second round of the voting process for Working/Resolution Paper A1.

Please raise your placard and say how you would like to establish your vote:

- In favor
- Against
- In favor with right of explanation
- Against with right of explanation
- Pass / Abstention

Delegate of _____?

Delegate: (votes)

When delegates finish voting:

Call-up to the ones who established a vote with right of explanation.

Secretary: Delegate of_____, you have 1 minute to give your explanation. Please be brief
(1 minute maximum) *and so on…*

Secretary: I will now proceed to hold the second round of the voting process for Working/Resolution Paper A2.

Delegates, please raise your placard and say how you would like to establish your vote:

- In favor
- Against
- In favor with right of explanation
- Against with right of explanation
- Pass / Abstention

Delegate of _____?

Secretary: Delegate of_____, you have 1 minute to give your explanation. Please be brief
(1 minute maximum) and so on…

President: Delegates please remain quiet and seated while the Secretary holds the counting process.

Secretary: Thank you delegates. With____ votes in favor and____ votes against, Working Paper _____ passes. Congratulations delegates, we have a possible resolution paper.

Moderator: Delegates please start working on the Final Resolution paper.
(1 SESSION)

Moderator: Delegates, The Chair requests 2 delegates to be chosen to read the Final Resolution Paper ____.

Delegates who want to read the Resolution Paper please raise your placards.

Thank you delegate of_____.

If more than one delegate raises his/her placard the chair must hold the mini-voting process to choose just two of them:
Moderator: Delegates please put your placards down.

Delegates who vote for the delegate of _____, raise your placard.

(The President counts). Thank you all.

Delegates who vote for the delegate of _____, raise your placard.

(The President counts). Thank you all.

Delegates who vote for the delegate of _____, raise your placard.

(The President counts). Thank you all.

President: Delegates of_____ and Delegate of _____, you are recognized for reading the resolution paper in front of the secretariat.

The President must wait for the Secretariat to arrive. In the meantime, The Chair can give some advice to the delegates about what to read, as well as helping them divide the resolution paper.*

After reading the resolution paper, the secretariat will ask around 5 questions about the resolution paper to the delegates. After that the Secretariat will exit the room and deliberate if the paper is approved.*

If the paper is approved the Secretariat will inform it to the committee, if disapproved the committee must redo the paper.*

COMMITTEE'S RESOLUTION PAPER

After reading the resolution paper, members of the World Health Organization, Economic and Social Council, and United Nations Environment Programme (WHO, ECOSOC, UNEP) will come to the United Nations General Assembly hall.

They will read their resolution paper and afterwards delegates must ask questions about the topic (Ideally the moderator will ask the committee to read about this topic beforehand). When the other committees arrive and leave please ask the delegates to stand up.*

Delegates will finish asking their questions and they will vote to determine if they will approve or reject the resolution paper.

Moderator: Delegates please rise up, the delegates from *(name of the committee)* are entering the session hall.

After delegates enter:
Moderator: Delegates, you may be seated.

Moderator: Delegates, the Chair recommends a motion in order to let the delegates from the *(name of the committee)* read their resolution paper, are there any points or motions in the floor.

(Delegate raises placard).

Moderator: Yes delegation of _____.

Delegate: The delegation of _____ would like to make a motion in order to let the delegates from *(name of the committee)* read their position papers.

Moderator: Thank you delegate. Delegates, there has been a motion in order to let the delegates from the *(name of the committee)* read their position papers, Who seconds the motion?

(Delegates raise placards).

Moderator: Thank you delegation of _____.

Moderator: Votes in favor. *(Counts votes).*

Moderator: Votes against. *(Counts votes).*

If motion passes:
Moderator: The motion clearly passes, the delegates are recognized to come to the front to read their resolution paper.

If motion does not pass:
*(*Should not happen*).*

Moderator: Sorry, delegate the motion does not pass.
If the motion does not pass, repeat this process. If the process has been repeated various times, inform the delegates that the model can not continue if they do not vote in favor.

Delegates read they are asked questions and then the secretary holds the voting process.

When delegates finish reading and questions are asked:
Secretary: I will now proceed to hold the voting process for the Resolution Paper of the *(name of the committee)*. Delegates, please raise your placard and say how you would like to establish your vote:

● In favor
● Against
● In favor with right of explanation
● Against with right of explanation
● Pass / Abstention

Delegate of _____?

When delegates finish voting:
President: Delegates please remain quiet and seated while the Secretary holds the counting process.

Secretary: Thank you delegates. With___ votes in favor and___ votes against, the Resolution Paper <u>passes / is rejected</u>.

Congratulations delegates, the Resolution Paper has been approved / We are sorry delegates, the resolution paper has been rejected.

Please return to your committee in order to make the appropriate changes . You are now recognized to exit the session hall.

Moderator: Delegates, please all rise, the members from the *(name of the committee)* are about to exit the session hall.

(When the delegates leave).

Moderador: Delegates you may be seated.

(Procedure is repeated with the rest of the committees).

LLEGADA DE COMITÉS (EN ESPAÑOL)

*Llegado el momento de la lectura del papel de resolución de Onu Mujeres, Oficina del Alto Comisionado para los Derechos Humanos, Organización de las Naciones Unidas para la Educación, la Ciencia y la Cultura (ONUM, OACDH, UNESCO), irán a la Asamblea General de las Naciones Unidas a leer su documento.

El proceso será igual al de los demás comités solo que se hará un cambio de idioma al llegar el comité*.

Moderator: Delegates please all rise, the delegates from the are about to enter the session hall.

(After delegates enter the hall).

Moderator: Delegates you may be seated.

Moderator: Delegates, the Chair recommends a motion in order to change the official language of this committee from English to Spanish. Are there any points or motions in the floor?

(Delegate raises placard).

Moderator: Yes delegation of _____.

Delegate: The delegation of _____ would like to make a motion in order to change the official language of the committee from English to Spanish.

Moderator: Delegates, there has been a motion in order to change the official language of the committee. Who seconds the motion? *(delegate raises placard).*

Thank you delegation of _____.

Moderator: Votes in favor *(Counts votes).*

Moderator: Votes against *(Counts votes).*

If motion passes:
Moderator: The motion clearly pases. Ahora el idioma oficial del comité será el Español.

A partir de este momento se hablará Español en el comité.

If motion does not pass:
(*Should not happen*)
Moderator: Sorry delegate, the motion does not pass.

If the motion does not pass, repeat this process. If the process has been repeated various times inform the delegates that the model can not continue if they do not vote in favor.

Moderador: Delegados, el/la Presidente del comité recomienda una moción para permitir a los delegados del *(nombre del comité)* pasen a leer su papel de resolución. Delegados, el foro está abierto ¿hay algún punto o moción en ello?

(Delegado levanta su placa).

Moderador: Sí delegación de _____.

Delegado: La delegación de _____ quisiera hacer una moción para permitir a los delegados de *(nombre del comité)* leer su papel de resolución.

Moderador: Gracias delegación de _____. Delegados, se ha hecho una moción para permitir a los delegados de *(nombre del comité)* puedan leer su papel de resolución. ¿Quién secunda la moción?

(Delegados levantan su placa).

Moderador: Gracias Delegación de _____.

Moderador: ¿Votos a favor? *(Cuenta votos).*
Moderador: ¿Votos en contra? *(Cuenta votos).*

Si la moción es aprobada:
Moderador: La moción ha pasado. Los delegados son reconocidos para pasar a leer su papel de resolución.

Si la moción no es aprobada:
(*No debería pasar*)

Moderador: Lo sentimos delegado, la moción no ha pasado. Restablezca.

Si la moción no es aprobada se repite el proceso. De repetir muchas veces el moderador deberá recordarles a los delegados que el modelo no puede continuar si no aprueban la moción.

Después de leer el documento los delegados de la Asamblea General les harán preguntas a los delegados (nombre del comité).

PROCESO DE VOTACIÓN (EN ESPAÑOL)

Cuando los delegados acaben de leer y se hagan las preguntas.

Secretario: Ahora procederé a realizar el proceso de votación para la aprobación del papel de resolución del *(nombre del comité)*. Delegados, por favor levanten su placa y mencionen como desean establecer su voto:

- A favor
- En contra
- A favor con derecho de explicación
- En contra con derecho de explicación
- Abstención

Secretario: Delegación de _____?

(Repetir hasta pasar por todos los delegados).

Cuando los delegados acaban de votar:
Presidente: Delegados por favor permanezcan en silencio mientras el/la Secretario(a) realiza el conteo de los votos.

Secretario: Gracias Delegados. Con _____ votos a favor y _____ votos en contra, el papel de resolución ha sido aprobado/rechazado.

Si el papel es aprobado:
Secretario: Felicidades delegados el papel de resolución ha pasado.
Delegados pueden salir de la sesión.

Si el papel es rechazado:
Secretario: Los siento delegados, el papel de resolución no ha pasado. Por favor regresen a su comité para realizar los cambios pertinentes. Delegados pueden salir de la sesión.

Moderador: Delegados, favor de ponerse de pie, los delegados del *(nombre del comité)* están por salir de la sesión.

(*Despúes de que los delegados se vayan*).

Moderador: Delegados, pueden tomar asiento.

Moderador: Delegados el foro está abierto el/la Presidente del comité recomienda una moción para cambiar el idioma oficial de la sesión de español a inglés. ¿Hay algún punto o moción en él?

(Delegado levanta su placa).

Moderador: Sí Delegación de _____.

Delegado: A la delegación de _____ le gustaría hacer una moción para cambiar el idioma oficial de la sesión de español a ingles.

Moderador: Gracias delegación de_____. Delegados, ha habido una moción para cambiar el idioma oficial de la sesión. ¿Quién secunda la moción?

(*Delegado levanta su placa*).

Moderador: Gracias Delegación de _____.

Moderador: ¿Votos a favor? *(Cuenta los votos).*

Moderador: ¿Votos en contra? *(Cuenta los votos).*

Si la moción es aprobada:
Moderador: La moción ha pasado. Delegates now the official language is english.

Si la moción es rechazada:
(*No debería pasar*).
Moderador: Lo sentimos delegado, la moción no ha pasado. Restablezca.

Repetir hasta que se apruebe. Recordar a los delegados que el modelo no puede continuar si no aprueban la moción.

CLOSING OR POSTPONING THE SESSION

Moderator: Delegates, the Chair recommends a motion to close/postpone the session. The floor is now open. Are there any points or motions on the floor?

Delegate: The delegation of____ wants to make a motion in order to close / postpone the session.

Moderator: Delegates there has been a motion in order to close/postpone the session.

Who seconds the motion? Thank you, delegate of_____?

Votes in favor? *(Counts votes).*
Votes Against? *(Counts votes).*
Abstentions? *(Counts votes).*

The motion clearly passes.

Delegates you are now recognized to exit the Session Hall.

MODEL CLOSURE

Moderator: Delegates the floor is now open. Are there any points or motions on the floor?

No points or motions are allowed anymore except for PERSONAL PRIVILEGE, or PARLIAMENTARY INQUIRY.

Moderator: Since not, I yield the word to Mr. / Mrs. President.

President: I invite those present to stand up to make the closing statement.

After successfully reaching our purposes, the *(Committee)* proudly finalizes today *(day / month / year)*, its work on the 2024 Jesuit School System's Model United Nations (INTERMUN).

The Model is officially over.